

Government of Jammu and Kashmir
Directorate of Food, Civil Supplies and Consumer Affairs
Near Nehru Market, Ware House, Jammu-180001 (J&K)

Subject: Secretariat Assistants Training Course (SATC) and Foundation Course in respect of Senior Assistants and Junior Assistants of Heads of Departments / Offices.

Reference: General Administration Department's Order No. 548-JK(GAD) of 2021 dated 24.06.2021.

Order No.:- 115 -DFCS&CAJ-of-2021
Dated :- 29 -06-2021

In pursuance to subject and reference cited above the following officials are hereby deputed for undergoing two months Secretariat Assistants Training Course (SATC) and Foundation Course in respect of Senior Assistants and Junior Assistants at J&K IMPARD Jammu with effect from 01.07.2021 to 31.08.2021:-

A. Secretariat Assistants Training Course (SATC)-- List of Senior Assistants:-

S.No	Name of the officials S/Sh/Smt.	Parentage
1.	Raj Karan Singh	Ball Ram
2.	Suram chand	Chuni Lal
3.	Jugal Kishore Shan	Lakashmi Chand
4.	Rajinder Kour	W/o Narinder Singh
5.	Daljeet Kour	w/o Tarlok Singh
6.	Ashok Kumar	Khereti Lal
7.	Sahil Sharma	Subash Chander Sharma
8.	Ayaz Ahmed	Mumtaz Ahmed
9.	Amrita Vaid	Surinder Kumar
10.	Ajay Kumar	Mulkh Raj
11.	Ashok Kumar	Tilak Raj Saini
12.	Pardeep Balgotra	Bachan Lal Balgotra
13.	Shivani Sharma	Romesh chander
14.	Ramesh chander Sharma	Ganesh Raj Sharma

B. Foundation Course—List of Junior Assistants:-

S.No	Name of the officials S/Sh/Smt.	Parentage
1.	Sangeeta Sharma	Kali Dass
2.	Neha Gupta	Rakesh Gupta
3.	Gagandeep Singh	Sital Singh
4.	Navnidhi Sambyal	Avinash Singh
5.	Imran Khan	Noor Mohd

(B)

The above said officials are deemed to be relieved from their present place of posting to attend the above said training programme on scheduled date and place.


Sd/-
Director
FCS&CA, Jammu

No: 347/61/1533-1539

Dated: -29-06-2021

Copy to the:-

1. Commissioner / Secretary to Government, FCS&CA Department, J&K Civil Secretariat Jammu for favour of kind information.
2. Director General, Institute of Management Public Administration and Rural Development, J&K Jammu for information.
3. All concerned Assistant Director, FCS&CA Department, Jammu Division for information, necessary action and a direction to intimate the reasons in writing for non compliance of above orders by any official under his jurisdiction.
4. Concerned for immediate compliance.
5. PA to Director, FCS&CA, Jammu for information of the Director.
6. Office order file / Stock file.
7. Personal file


Joint Director (Adm.)
FCS&CA, Jammu
29/06/2021