

Government of Jammu and Kashmir
Directorate of Food, Civil Supplies and Consumer Affairs
Near Nehru Market, Ware House, Jammu-180001 (J&K)

Subject: - Constitution of Internal Complaint Committee (ICC) under the provisions of Sexual Harassment of Women at Workplace (PP&R), Act, 2013.

Reference :- Administrative Department letter No. FCS&CA-Gen/92/2021-09(e) dated 04.05.2021

Order No: - 142 -DFCS&CAJ-of 2021

Dated: - 13 / 08 / 2021

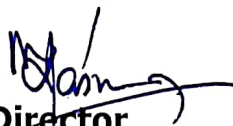
In supersession of all previous orders, the Internal Complaint Committee (ICC) of the following Officers / Officials under the provisions of Sexual Harassment of Women at Workplace (PP&R), Act, 2013 is hereby constituted to enquire into the cases of sexual harassment at work place:

S.No	Name & Designation	
1.	Smt. Sonam Verma, JKAS, Assistant Director, Jammu Rural-I	Chairperson
2.	Smt. Masooda Begum, Assistant Director, Jammu City Circle-II	Member
3.	Smt. Monika Kohli, Prosecutor	Member
4.	Member from Society, Sahara Jagriti Manch, Krishi Grameen & Vikas Sanstha, Shashtri Nagar, Jammu	

The committee shall submit to the Directorate as under:-

1. Its report on each complaint(s) received by it regarding sexual harassment against women employees of the Jammu Division and submits action taken reports to the Directorate with specific recommendations so as to appraise the Administrative Department as well;
2. Quarterly / annual reports about the total number of complaints received, enquire by and action taken on the same.

It shall be the endeavour of the Committee to meet a least once in a month and the Prosecutor shall maintain all the record and also seek/take the assistant of any Officer/Official in this regard.


Director
FCS&CA, Jammu

(h)

No: - 161/G/1989-1994
Dated: - 13-08-2021

Copy to the:-

1. Commissioner / Secretary to Government, FCS&CA, Department, J&K Civil Secretariat, Jammu for favour of kind information.
2. All Officers of the Directorate of FCS&CA, Jammu for information and necessary action.
3. All Assistant Director, FCS&CA Department, Jammu Division for information and necessary action.
4. Concerned for information and compliance.
5. I/c Website for uploading the same in the Departmental website.
6. Office Order file/Stock file.